

THE OWNERS, STRATA PLAN [PLAN NUMBER] · [BUILDING NAME]

Proxy Appointment

Strata Property Act s.56 · Based on Form A of the Strata Property Regulation

Strata lot number	[]
Unit / street address	[]
Appointed by	[full name(s) — the owner(s), or the tenant or mortgagee entitled to vote]
Proxy holder	[full name of the person who will vote for you]
Alternate	[full name, if the proxy holder can't attend — or leave blank]

I / We, named above as appointing, appoint the proxy holder named above — or, if they can't attend, the alternate — to act as my / our proxy.

This proxy is for

- ☐ the [annual / special] general meeting to be held on [date], and any adjournment of it
- ☐ the following resolution(s) only: [list]
- ☐ every general meeting until I revoke this appointment (a general proxy)

How my proxy votes (optional)

Leave this blank and your proxy holder can vote as they see fit. Tick a box and they must vote as you direct.

Resolution	For	Against	Proxy decides
Approve the [fiscal year] budget	☐	☐	☐
Resolution A — [short title]	☐	☐	☐
Resolution B — [short title]	☐	☐	☐
Election of council			☐
	☐	☐	☐

Signature of owner

Date

Printed name

Signature of second owner (if any)

Date

Printed name

How proxies work

- ☐ **It has to be in writing and signed** by the person appointing the proxy (s.56).
- ☐ **You can revoke it at any time**, and it is overridden if you turn up and vote yourself.
- ☐ **Your proxy has the same powers you do**, unless you limit them on this form.
- ☐ **Not everyone can be a proxy.** An employee of the strata corporation, or anyone who provides it with strata management services, can act as a proxy only where the regulations allow it (s.56).
- ☐ **Your proxy counts towards quorum.** A meeting needs eligible voters holding one-third of the votes, in person or by proxy (s.48).
- ☐ **Give the signed form to your proxy holder**, who hands it in at registration. Your bylaws may set other rules — a deadline for delivering proxies, for example.
- ☐ **Can't make the meeting and don't know anyone?** You can name a council member, or anyone you trust. Since 2022 your strata can also let you attend and vote online.

Proxies without the paper chase

In ManageStrata an owner names their proxy from their phone, the council sees who is coming and who has sent a proxy before the night, and both count towards quorum. Free for stratas of up to 4 lots.

managestrata.ca